CTRH Cincinnati Therapeutic Riding and Horsemanship

1342 U.S. Highway 50, Milford, Ohio 45150
Phone: 513-831-7050 | carissa.lester@ctrhohio.org
www.ctrhohio.org

HIPPOTHERAPY REGISTRATION (Session 6)

Session Dates: November 30- December 19

Important: New riders must schedule a pre-enrollment visit.
Please call 513-831-7050 for more information.

RIDER INFORMATION

Field	Information
Rider's Name	_____
Age (minimum 2½ years)	_____
Height	_____
Weight	_____

Weight Limits:

- 175 lbs. for balanced rider
- 150 lbs. for unbalanced rider

SESSION FEES

Session 6 Fee: $277.50

- Session fees must be paid in full regardless of known or anticipated absences.
- Example: If you plan to miss classes due to vacation, the full session fee still applies.

CLASS SCHEDULE SELECTION

Please review the schedule below and select your preferred class times.
Classes are filled on a **first-come, first-served basis**. Every effort will be made to accommodate preferences.

Tuesday (2 slots per time)

- 2:00 – 2:45 PM
- 2:55 – 3:40 PM
- 3:50 – 4:35 PM
- 4:45 – 5:30 PM

Friday (2 slots per time)

- 9:00 – 9:45 AM
- 9:55 – 10:40 AM
- 10:50 – 11:35 AM
- 11:45 AM – 12:30 PM

Session 4 Selection

Preference	**Day/Time**
First Choice	_____
Second Choice	_____

Dates Rider Will NOT Attend (if known):

_____

_____

REGISTRATION & PAYMENT

Current riders may register by mail or email. Please complete and return this form.

Payment Options:

- Check (mail)
- Cash
- Credit/Debit Card via Square (invoice sent to email provided below)

Credit Card Payments:

- Subject to a 5% processing/service fee

Important Notes:

- Class confirmation will be emailed along with your invoice.
- Confirmation will include assigned class day, time, and instructor.
- Session fees are due no later than one week prior to the start of the session.

THIRD PARTY PAYOR

Is there a third party payor? If yes, please indicate below.

PAYMENT METHOD

- ☐ Check / Cash
- ☐ Credit Card (invoice will be sent to email below; 5% convenience fee applies)

Once a registration is made and a participant's spot is confirmed the participant's family/caregiver is responsible for payment regardless of the noted form of payment.

MEDICAL INFORMATION

Has the rider's medical status changed?

- ☐ No
- ☐ Yes (please explain):

PARENT / CAREGIVER INFORMATION

Name _____

Email (please print clearly) _____

Phone (cell/home/work) _____

Emergency Contact Name & Phone: _____

ATTENDANCE & POLICIES

- Each rider receives **ONE excused absence credit per session**.
- To qualify, CTRH must be notified by phone at least **24 hours in advance**.
- Credits are applied to the next session.
- If CTRH cancels a class, credits will be issued.
- No cash refunds are issued for excused absences.
- Missed classes are not refunded.
- Arriving more than **15 minutes late** is considered a “No Show,” and the class will proceed without the rider.

DRESS CODE & HEALTH REQUIREMENTS

- No shorts or capri pants (legs must be fully covered).
- No Crocs, sandals, or footwear that does not fully protect the foot.
- Riders must be fever-free and vomiting-free for **24 hours** before returning to the facility.

WEATHER GUIDELINES

Programming may be canceled or discontinued due to weather conditions at the discretion of the onsite instructor or treating therapist.

Cancellations will be communicated via:

- Phone call to caregivers (or voicemail if unavailable)
- Email (if phone contact is unsuccessful)
- CTRH Facebook page (as soon as possible after determination)

Weather-Related Cancellation Conditions:

- Milford School District closure due to winter weather
- Excessive heat or humidity (Program Director discretion)
- Temperatures below 25°F (Instructor discretion—call if unsure)
- Thunderstorms (including lightning, heavy rain, or thunder)
- High winds
- Snow or ice falling from facility roof

2026 CTRH BREAKS & HOLIDAYS (CLOSED)

- Winter Break: Jan 1 – Jan 19
- February 16 – President's Day
- Break Week: March 15 – 21
- April 3 – Good Friday
- Break Week: May 17 – 23
- May 25 – Memorial Day
- June 19 – Juneteenth
- July 3 – July 4 Holiday
- Break Week: July 19 – 25
- September 7 – Labor Day
- Break Week: Sept 20 – 26
- October 12 – Columbus Day
- Break Week: Nov 22 – 28
- Winter Break: Dec 20 – Jan 18

**Hippotherapy Balanced Rider:*
A rider who demonstrates fair sitting balance and does not require upper extremity support or external assistance to maintain posture while the horse is in motion. Final determination is at the discretion of the therapist and/or instructor.